**AES Travel Fund Awards –**

**Conference Presentations**

Terms and conditions

1. Applicants must have been a member of the AES for a continuous period of more than 12 months at the time at which the application is made and continue to be a member during the year in which the award is made.
2. Only the following events are eligible for grant support: EAAE triennial Congress; IAAE triennial conference, AARES annual conference and AAEA annual meeting.
3. Payment for successful applications is subject to receipt of proof that the relevant paper (or presentation/poster) has been accepted for inclusion in the conference programme.
4. For PhD students a letter of support from the applicant's supervisor must be included as part of the application.
5. Only applications from presenting authors will be given support and where there are co-authors of a paper, only one will be considered eligible.
6. Each member can receive no more than one award in any 12 month period.
7. Recipients of a grant must acknowledge financial support from the AES in any presentation, paper and/or poster.
8. A brief report must be submitted after the conference, outlining the benefits to you from participation in the meeting.
9. The decisions of the award’s panel are final, no correspondence will be entered into and no reasons given for decisions.

Guidance notes

You may find the following additional notes helpful when completing the application form. If you have any further questions, please contact the [AES Secretariat](mailto:secretariat@aes.ac.uk) referencing AES Travel Fund Awards – Conference Presentations in the subject box.

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| **Section** | **Notes** |
| 1 | Applications will only be considered if received by the closing dates for the first and second calls (1st November and 1st May) respectively. |
| 2 | Please give your full telephone number, including country code and area code. |
| 5 | The maximum award is £750 per application. |
| 5 | Please note that this travel grant only covers conference registration fees, travel to and from the venue and accommodation during the meeting. Other subsistence costs, visas, etc. are not eligible. |

**AES Travel Fund Awards - Conference Application Form**

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| --- | --- |
| 1. **About the meeting** | |
| **Title of meeting:** |  |
| Date: | Click here to enter a date. |
| Location: |  |
| Paper / Poster Title: |  |
| Paper / Poster Reference (if known): |  |
| Have you attended this meeting before? |  |
| If yes, when: | Click here to enter date. |

|  |  |
| --- | --- |
| 1. **About you** | |
| **Full Name:** |  |
| Position: |  |
| Institutional affiliation: |  |
| Telephone number: |  |
| Email address: |  |

|  |  |  |
| --- | --- | --- |
| **3. Are you...?** | | |
|  | PhD student in my    year of study. |  |

|  |
| --- |
| **4. How much are you requesting from AES (in GBP)?** |
| £ |

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| --- | --- | --- | --- |
| **5. What presentation do you intend to make at this meeting?** | | | |
|  | |  | |
|  | | | |
| **7. My abstract has been:** | | | |
|  | |  | |
| **8. My abstract (250 words max. including title):** | | | |
| **Abstract title.**  Click here to enter abstract | | | |
|  | | | |
| **11. Other sources of funding applied for, amount requested and status of request:** | | | |
| 1. Source: | Amount:  £ | | Outcome: |
| 1. Source: | Amount:  £ | | Outcome: |
| 1. Source: | Amount:  £ | | Outcome: |
| **12. Supervisor details (if a postgraduate student):** | | | |
| Full Name: |  | | |
| Email address: |  | | |
| Position/job title: |  | | |
| Telephone number: |  | | |
| **13. Letter of support attached:** |  | | |